

**SYSTEMS SOFTWARE SPECIALIST II (TECHNICAL)
SYSTEMS SOFTWARE SPECIALIST III (TECHNICAL)****DEPARTMENTAL OPEN EXAMINATION
SPOT FOR: SACRAMENTO ONLY****ONE DAY FILE-IN-PERSON DATE: DECEMBER 21, 2006**

California State Government – An Equal Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. It is the objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

EXAMINATION BASE This is a Departmental Open Examination for:

Department of Motor Vehicles, www.dmv.ca.gov
California Department of Corrections and Rehabilitation, www.cdcr.ca.gov
Department of Health Services, www.dhs.ca.gov

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below. Applications will not be accepted on a promotional basis. *Some positions within the Department of Motor Vehicles may require a background investigation due to the nature of the assignment.*

HOW TO APPLY Applications will only be accepted in person between the hours of 8:00 a.m. and 5:00 p.m. at the following locations:

Department of Motor Vehicles
Human Resources Branch
1st Floor Lobby Exam Drop Box
2570 24th Street
Sacramento, CA 95818

Department of Health Services
Personnel Management Branch
1501 Capitol Avenue, Suite 1501
Sacramento, CA 95899-7411

California Department of Corrections and Rehabilitation
Office of Selection Services
1515 "S" Street, Room 522-N
Sacramento, CA 95814

State Application (Std. Form 678) must be filed in person on Thursday, December 21, 2006 at one of the locations listed above between the hours of 8:00 a.m. and 5:00 p.m.

- **APPLICATIONS WILL NOT BE ACCEPTED BY MAIL FOR ANY REASON**
- **DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

Applicants may file for one or more examinations on a single application. However, you must list the examination title(s) of each examination you wish to file for. You will only be considered for acceptance into the examination(s) that you have listed on your application. NOTE: Only applications with an original signature will be accepted.

All applicants must meet the education and/or experience requirements for this examination by the file-in-person date.

SALARY RANGE(S)
As of September 2006

SYSTEMS SOFTWARE SPECIALIST II (TECHNICAL) - \$5,378 - \$6,537
SYSTEMS SOFTWARE SPECIALIST III (TECHNICAL) - \$5,909 - \$7,181

**MINIMUM
QUALIFICATIONS**

Systems Software Specialist II (Technical)

Either I

One year of experience in the California state service performing duties comparable to a Systems Software Specialist I (Technical) or a Systems Software Specialist I (Supervisory).

Or II

Two years of experience in the California state service performing duties comparable to an Associate Systems Software Specialist (Technical).

Or III

Three years of progressively responsible experience in information technology systems study, design, and programming, which shall have included responsibilities such as coding, designing, modifying, installing, evaluating, and maintaining computer software. One year in this pattern must include independent responsibility as a leader on systems software projects, or as a technical specialist on complex technology systems.

Systems Software Specialist III (Technical)

Either I

One year of experience in the California state service performing duties comparable to a Systems Software Specialist II (Technical) or a Systems Software Specialist II (Supervisory).

Or II

Two years of experience in the California state service performing duties comparable to a Systems Software Specialist I (Technical) or Systems Software Specialist I (Supervisory).

Or III

Four years of progressively responsible experience in information technology systems study, design, and programming, which shall have included responsibilities such as coding, designing, modifying, installing, evaluating, and maintaining computer software. One year of experience in this pattern must include independent leadership responsibilities on complex systems software projects, or as a high-level technical specialist on the more complex systems assignments.

Qualifying experience may be combined on a proportionate basis if the requirements stated above include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates who possess qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

EXAMINATION PLAN

This examination will consist of a Supplemental Application Report only. Candidates who meet the minimum qualifications for this examination will be mailed a Supplemental Application Report to complete. The Supplemental Application Report will contain job-related questions covering the candidate's Information Technology expertise as it pertains to the Scope items listed below. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained on the Supplemental Application Report. **CANDIDATES WHO DO NOT RETURN OR COMPLETE THE SUPPLEMENTAL APPLICATION REPORT WILL BE DISQUALIFIED.**

Supplemental Application Report – Weighted 100.00%

Examination Scope:

Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate's:

A. Knowledge of:

1. Information technology systems (software) programming, equipment, and its capabilities and interfaces between hardware and software
2. The requirements of the installation and implementation of the most complex information technology software systems

**EXAMINATION PLAN
CONTINUED**

B. Ability to:

1. Write complex programs
2. Develop detailed program specifications
3. Analyze data and situations, reason logically and creatively, identify problems, draw valid conclusions, and develop effective solutions
4. Apply creative thinking in the design and development of methods of processing information with information technology systems
5. Establish and maintain cooperative relationships with those contacted in the course of the work
6. Work under pressure
7. Communicate effectively
8. Prepare effective reports
9. Coordinate the activities of technical personnel

**POSITION
DESCRIPTION
AND LOCATION(S)**

A **Systems Software Specialist II (Technical)** under general supervision, acts as team leader on the more complex systems software projects, and/or works independently as a high-level technical specialist on the more complex system assignments and does other related work.

A **Systems Software Specialist III (Technical)** under administrative direction, works independently as the recognized technical specialist on the maintenance of the most complex software systems and software projects, and/or acts as a leader on projects involving the conversion to the most complex computer configurations and does other related work.

Positions exist in Sacramento with the Department of Motor Vehicles, California Department of Corrections and Rehabilitation, and Department of Health Services.

**SPECIAL TESTING
ARRANGEMENTS**

If you have a disability and need special testing arrangements, mark the appropriate box on page 1 of the Examination Application (STD 678). You will be contacted to make specific arrangements.

VETERANS POINTS

Veteran's Preference Points will be granted in this examination. Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points. To apply for Veteran's Preference Points please see the information listed on the next page.

THIS IS AN OPEN EXAMINATION -- CAREER CREDITS DO NOT APPLY.

**INQUIRIES ABOUT
THIS EXAMINATION**

Applicants should read this entire bulletin for pertinent details. Inquiries about this examination can be directed to any one of the Departments listed below.

Department of Motor Vehicles
Examination Line
(916) 657-7713

Department of Health Services
Selection Unit
Katie Roche (916) 552-8340

California Department of Corrections and Rehabilitation
Office of Selection Services
(916) 322-2545

Applications are available from the State Personnel Board website at www.spb.ca.gov or State Personnel Board offices, local offices of the Employment Development Department and can also be obtained at the File-In-Person locations on Thursday, December 21, 2006.

ELIGIBLE LIST

A departmental open list will be established for: Department of Motor Vehicles, California Department of Corrections and Rehabilitation, and Department of Health Services. This list will be abolished **12 months** after it is established unless the needs of the service and conditions of the list warrant a change in this period.

GENERAL INFORMATION

Applications are available at the State Personnel Board Office, local offices of the Employment Development Department and the Departments noted on the front. Applications are also available from the State Personnel Board's website: www.spb.ca.gov.

Veterans Preference: California law allows the granting of Veterans Preference Points in Open Entrance and Open, Nonpromotional Entrance examinations. Veterans Preference Points will be added to the final score of all competitors who are successful in these type of examinations and qualify for and have requested these points. Credit in Open Entrance examinations is granted as follows: 10 points for veterans, widows and widowers of veterans and spouses of 100% disable veterans; and 15 points for disabled veterans. Credit in Open, Nonpromotional Entrance examinations is granted as follows: 5 points for veterans; and 10 points for disabled veterans. Directions to apply for Veteran's Preference Points are on the Veterans Preference Applications (Std. form 1093) which is available from the State Personnel Board, P.O. Box 944201, Sacramento, CA 94244-2010 and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295-0001.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Motor Vehicles, California Department of Corrections and Rehabilitation, and Department of Health Services reserve the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire from one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

California Relay Service for the Hearing Impaired: 1- 800-735-2929